

Study Abroad Course Evaluation Form

Student Instructions: Students looking to have international partner university courses evaluated for equivalency should provide the international partner course code, title, description, and syllabus along with this form to their Faculty Advisor and/or Department Chair for evaluation. Once completed, this form must be returned to the Office of Study Abroad so that courses taken abroad are reflected properly on the student's Webster University transcript. Courses submitted to different departments will require separate evaluation forms.

Student Name (First and Last)

Primary Email

Student ID

International Partner University Name and Country

Program Term

Faculty Instructions:

Faculty Advisors should collect course titles, descriptions, and syllabi from their students and work with their Department Chair to establish equivalencies. Evaluations should be recorded on the opposite side of this form, including those where an evaluated course has no Webster University equivalent. All evaluations must be approved and signed by the appropriate Department Chair. Questions regarding international course credit value should be directed to the OSA. Courses taken with Webster University's international partners always fall within the 30/36 requirement for undergraduate graduation.

What's the purpose of this form?

Courses taken at international partner universities are not Webster University courses. Although Webster students will always earn credit for courses taken at our international partner campus locations, they will only earn general elective credit for the courses taken at the international partner university campus unless the course is evaluated for equivalency prior to their departure.

Students looking to study at an international partner university or independent study abroad program will need to have their courses approved for equivalency. Course equivalencies must be authorized by the Department Chair presiding over that particular topic. For example, if a student wants to take a Business course at an international partner or independent program, the equivalency must be authorized by the Business Department Chair.

Many courses evaluated will not have a direct equivalency, but may be accepted as a major or minor elective. This evaluation must also be authorized by the respective Department Chair. Some courses will have no equivalency at all. Students are still welcome to take courses with no equivalency, but acknowledge that a course without an equivalency will only provide general transfer/elective credit.

***A special note regarding GCP credit:** This course articulation form is not for evaluating GCP knowledge or skills areas. Students looking to earn GCP credit for courses abroad should submit the international course code and description to the Study Abroad Advisor, who will work with members of the GCP Committee to evaluate what skill and/or knowledge area the selected course may fulfill, if any. **Courses without a direct equivalency may still be evaluated for GCP credit.**

International Partner University			Webster University
Course Code	Course Title	US Credit Value	Webster Course Equivalent
<input type="radio"/> I approve this course equivalency for all future students who take this course at this institution. <input type="radio"/> I approve this course equivalency for this student only. <input type="radio"/> I approve this course as a major/minor elective with no direct equivalency (please list major/minor). <input type="radio"/> I do not approve this course for equivalency or major/minor elective.			
Notes:			
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Notes:			

Name of Department Chair (Please Print)

Department Chair Signature and Date

Name of Faculty Advisor, if applicable (Please Print)

Faculty Advisor Signature and Date